IHSSA Virtual Make-up State Contest Information

Per directive of the IHSSA Executive Committee, the IHSSA will allow virtual make-up contests for schools that were not able to get their make-up State contest completed before the school closure due to COVID-19 per the Governor’s directive. However, you will need to follow the rules listed below for hosting a virtual contest. You will also be able to wait and host an in-person make-up contest when the Governor allows gatherings later this summer and before the end of August. There are two ways to make up your State contest, however, at this time (April 23, 2020) per directive of the Executive Committee of the IHSSA, the only format available for you to use is the virtual format. This virtual make-up contest will only be allowed for the 2020 State IE contest.

1. All virtual State make-up contests must be completed by June 20, 2020. At this time (April 23, 2020) there can be no in-person contest for the IHSSA. An in-person contest may be held later this summer when the Governor and your school district allow gatherings, however, no in-person contest can be held until that permission is granted by Governor’s office. At this time ONLY a virtual contest may be held. Please check the IHSSA website for when this permission is granted.

2. We ask that you use a private invite and room for the virtual contest. Using Zoom, Blackboard, Google Hang-out, Google Classroom, Microsoft Teams, or another platform that is private and safe are recommended. Only the 3 judges, the coach, and the student who is performing can be in the virtual performance room at the time of that student’s performance. THERE IS NO SOCIAL GATHERING WITH THE VIRTUAL CONTEST.

3. There CAN NEVER BE A RECORDING MADE of this virtual performance. YOU MUST TURN OFF THE RECORDING OPTION per agreements with the companies that are allowing this to happen. Never invite participants via social media. Set up a schedule for the virtual contest and then e-mail that schedule to the participants or send it via a secure format that your school approves.

4. You must use 3 IHSSA certified judges. If you need contact information please contact the State Office via e-mail and we can provide that.
5. Judges will need to download the comment sheets to their computers and then write their comments with a rating on those sheets. They then send those to the local site that is hosting the virtual contest. We suggest you send them at the end of the virtual tournament schedule. The local site will communicate the rating the student received.

6. When you have set up your contest please send to the State Office (craig@ihssa.org) the judges that will be used and we will send the All-State nomination ballots to those judges. At the end of the virtual contest the 3 judges will send their All-State nominations to the State Office via e-mail. The State Office will then in turn inform the school of those students that were named as All-State performers. All-State medals will be sent to the school.

7. Contact the State Office for drawing materials that will be needed for your make-up contest. Please contact the State Office on how drawing events will be handled for the virtual make up contests.

8. Your school DOES NOT have to make up the State IE contest. If you do not have a make-up State Contest, the students can use their same material they prepared this year for the 2021 IE contest per the IHSSA Constitution. If you do have a make-up contest then the student cannot repeat their material if they receive a Division I rating or an All-State nomination.

9. If you perform later in June your graduated seniors can still perform for the make-up State contest since they were still an undergraduate at the time of the original contest date.

10. Please contact the State Office (craig@ihssa.org) with any questions.

Do’s and don'ts of remote collaboration security

Here are some tips to ensure a good experience.

- **Don’t** use consumer-grade software or subscription plans. Use what your school has selected for their distance learning.
- **Do** use the latest software version of the platforms that you are planning to use for the virtual contest. Make sure this platform is approved by your school for distance learning.
- **Do** use waiting room features. These features place participants in a separate room before the meeting and allow the host to admit only the people who are supposed to be there.
- **Don’t** share links to a make-up contest via social media. Invite the attendees via email or via a secure format that your local school has approved for communication with your students.