



Should your organization not have an account with TRW, you must submit the IHSSA form along with a letter of intent on your organization letterhead (exception: submission from a school email account will suffice to create an account). If your organization representative is not a member of school faculty, then a faculty rep or principal must make the initial contact to open the account. Each organization (school) may have only one account. Please do **not** attempt to open separate accounts for Theatre, Music, Choir, Speech, etc. TRW has the ability for multiple contacts within each organization.

Generally, all TRW titles are available for competition.

If you intend to produce a TRW title for both public performance AND competition: titles could be restricted and thus **may not** be available to license for public performance whereas you **may** use the title for competition. You must use the TRW License Application form (not available from IHSSA) in order to license public performances. Applications are accepted up to two years prior to your opening date. If a license is granted for public performance, the materials fee (discussed below) - if competing with the same title – will be waived.

Provisions for competition include, but are not limited to:

- Videotaping is **never** permitted.
- Audio recording is permitted within IHSSA guidelines. Audio recordings must be destroyed following final competition.
- Audio recording is **never** permitted for public performances (non-competition).
- Excerpts or cuts of scenes/songs in the material are permitted. Additions (new music, lyrics, dialogue, text, improvisations, etc.) to the material are not permitted.
- Excerpts may not be given public performance, regardless of for-profit status or admission charges. ALL non-competition public performance must first be licensed and include the title in its entirety.
- The \$25.00 materials fee is not negotiable. Payment (PO's accepted) must be in advance.
- The \$25.00 materials fee covers all levels of competition to State.
- All materials will be delivered digitally via email. Materials fee includes one digital perusal script and/or one song selection. Using a lesser quantity of materials will not alter the materials fee.
- Photocopies of the cutting/excerpt may be duplicated for ensemble and adjudicators at organization expense. Said photocopies must be destroyed following final competition.
- TRW additional resources (Show | Ready, Stage | Tracks, Logos, accompaniment CD's, etc.) are not available for competition.
- Once materials have been processed, the materials fee is non-refundable regardless of cancellation of competition or organization participation in competition.
- Hard copy material will not be shipped.

IF NO MATERIALS ARE REQUIRED BY YOUR ORGANIZATION, SIMPLY COMPLETE THE TRW LARGE GROUP APPLICATION FORM AND RETURN TO TRW FOR OFFICIAL APPROVAL & SIGNATURE. PLEASE ALLOW 3-5 BUSINESS DAYS FOR PROCESSING.

IF MATERIALS ARE REQUIRED, PLEASE COMPLETE THE LARGE GROUP APPLICATION FORM AND ENCLOSE PAYMENT (CHECK, MONEY ORDER, CREDIT CARD, PURCHASE ORDER). ALLOW 3-5 BUSINESS DAYS FOR PROCESSING. RETURN THE FORM VIA FAX, SNAIL MAIL, SCANNED AS EMAIL ATTACHMENT, OR ATTACHED AS A PICTURE FROM YOUR PHONE.

Please retain this sheet for future reference. Fees subject to change without notice.

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Email: licensing@theatricalrights.com